

**Information Regarding the
Artwork for the State Board of Education
and the Student Virtual Art Gallery**

Guidelines:

- ❖ Please send artwork for **20 frames**. **The frames are 22" x 28"**.
- ❖ Please send two-dimensional work only. Make sure all work is flat. Do not use "puffy" paints or pastels that may adhere to the plastic covering.
- ❖ The artwork should be mounted on mat board or poster board. Again, the frames are 22" x 28". Any other size will not be displayed.
- ❖ Identify each piece of artwork with the student's name, grade, **school, district**, art teacher's name, and the Show-Me Standard(s) (see below) the work supports.
Put this information on the front of the artwork.
- ❖ Include an **inventory list** of the names of all participating students and art teachers. Students will receive a letter of recognition from the President of the State Board of Education.
- ❖ Return a Web release form for all students under the age of 18. On the reverse side of the artwork, **identify those students who have turned in a Web release** or are over 18 and do not need a release. It is very difficult to match up Web releases with the artwork to determine which works can be displayed on the Web.
- ❖ The artwork will be exhibited in the State Board of Education meeting room and in the adjacent hallway on the sixth floor of the Jefferson Building, 205 Jefferson Street in Jefferson City, Missouri and on the DESE Web site: www.dese.mo.gov. After one month in the State Board room, the artwork will be displayed for an additional month on the eighth floor of the Jefferson Building in the Division of School Improvement.
- ❖ The artwork will be displayed for a total of two months.
- ❖ Send the artwork to the following address **two weeks prior to the beginning of the month your school is scheduled to display**—(for example, January artwork needs to be sent to the Jefferson Building by December 15):

**Sara Hagenhoff
MO Dept. of Elem. & Secondary Education
PO Box 480
205 Jefferson Street
Jefferson City, MO. 65102-0480**

Tips for Displays:

- ❖ Most artwork is related **to Show-Me Standards FA 1** (the process and techniques for the production, exhibition or performance of one or more of the visual or performed arts) and **FA 2** (principles and elements of different art forms).
- ❖ Different colored poster board works well for mounting artwork and provides color to the display.
- ❖ More than one piece of artwork may be mounted on the poster board. This enables more students to have their work displayed.

Please contact Sara Hagenhoff at (573) 751-2625 or Sara.Hagenhoff@dese.mo.gov if you have any questions or comments.